

SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

KATWA COLLEGE

DUKBANGLOW ROAD, KATWA, PURBA BARDHAMAN

713130

www.katwacollege.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

February 2018

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The College accommodates thousands of first generation learners from the economically backward section of the rural/ semi-rural population. The College tries to attract students from the minority community as far as possible. The College endeavors to inculcate communal harmony among the learners. The College achieved the status of an undergraduate College in 1959. The main campus comprises the Main Building, Science Building, B.Ed Building, Boys' Common Room, Girls' Common Room, Canteen, Administrative Building and a Post Office. The second campus holds the Girls' Hostel, Principal's Quarter and Teaching Staff quarters. On the third campus stands the Boys' Hostel. The Sports Ground of the College forms the fourth campus of the College.

At the outset, the College was affiliated to Calcutta University until Burdwan University was established on 16th June 1960. The College was included into 2(f) and 12(b) categories under UGC Act 1956 in the year 1959. The College enjoys Grant-in-Aid financial status under the Government of West Bengal.

The College sporadically suffered from an acute staff shortage, both of teaching and non-teaching staff. The College has tried to address the crisis by employing Govt.-Approved Part-timers and Contractual lecturers and also by recruiting temporary teachers as and when required.

Vision

The vision of the College gradually changed with time, especially with spreading literacy mission all over West Bengal. The College tries to attract students from the minority community as far as possible. This is more important in the case of girls from the minority, who are admitted to the Morning section of the College which exclusively serves girls. The College endeavours to inculcate communal harmony among the learners by convening Saraswati puja as well as observing Navi Diwas.

The College adopts an *inclusive* approach through expanding the scope of education to farther areas beyond the immediate rural belt surrounding the townships. Thus the College ventured to accommodate students from as many as the four districts, to acknowledge the collective aspiration of the prospective students from this rural belt for social identity. Simultaneously the College allows special assistance to the SC/ST and minority students. The rise in the numbers of the first generation learners became a salient feature in the rural belt mentioned earlier. This resulted in continual rise in the intake of students in the College. The College was doing its best to cater higher education to this increasing mass of aspiring students.

Mission

The mission of college is 'Advancement of Learning'- the method followed to achieve the supreme good for oneself. Here in this college, the goal is to serve the students, mostly as they are, coming from economically, socially, and educationally constrained circumstances by providing them quality education by:

- (i) Exposing young minds to advanced scientific topics and imparting hands-on training with sophisticated analytical instruments
- (ii) To establish the college as a potential centre of research activities thus creating a strong tradition of deep-rooted academic culture and an ambience that favours the scholarly activities of the faculty.
- (iii) Imparting a character-building education by a balanced development of the body (physical) and soul (spiritual) so that the students may turn out to be wise citizens able to shoulder the responsibility of the Nation.
- (iv) Developing a culture of labour and service, focus and perseverance, simple living and high thinking is transmitted to the students who are the future of the nation.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- The College has a vast landed area.
- Uninterrupted supply of safe drinking water, power and internet/wi-fi is available in the campus.
- The College has low-cost hostel facilities for both boys and girls.
- The College hosts a Post Office which serves the local community.
- The College has a multi-gym funded by the State Govt.
- The Institution has its own staff quarters for its faculties.
- The Institution is well connected by road and railways.
- The NSS and NCC units carry out rural extension work on a regular basis.
- The College has its own playground.
- The Institution has a medicinal plant garden.
- The College offers Science subjects (both Honors & General courses) to the students.
- The College also runs a Govt.-aided B.Ed. department.
- The College has an exclusive Morning section for girls.
- The College publishes a peer reviewed double blinded international research journal named *International Journal of Research on Social and Natural Sciences* and multilingual academic journal called *String* twice a year.
- The College motivates its teachers to take up research and MRPs and act as co-guides supervising doctoral works.
- There is a cordial relationship and good integrity among the stakeholders of the Institution.

Institutional Weakness

- The College suffers from a shortage of classrooms.
- The number of toilets for the learners is limited.
- The Library has an acute space shortage.
- There is shortage of space in the Laboratories with the number of students increasing every year.
- The College suffers from an adverse teacher-student ratio; however vacant posts are now getting filled up.
- The College is run by a skeletal structure of non-teaching staff.
- There is no computer laboratory for the students.

- The learners are weak in communicative English. Nevertheless, the College is about to make a contract with an institute which will train students in spoken English.
- Result in the General section is not up to the mark since most students are first generation learners and come from a very weak economic background.
- Non-settlement of building grant received under X-th plan for construction of a new Ladies' Hostel.
- There is no full-time Faculty in the General section of the Morning Shift.
- There is no provision for proper chemical waste disposal inside the Campus.
- There is no provision for proper e-waste disposal.

Institutional Opportunity

- The College suffers from a shortage of classrooms.
- The number of toilets for the learners is limited.
- The Library has an acute space shortage.
- There is shortage of space in the Laboratories with the number of students increasing every year.
- The College suffers from an adverse teacher-student ratio; however vacant posts are now getting filled up.
- The College is run by a skeletal structure of non-teaching staff.
- There is no computer laboratory for the students.
- The learners are weak in communicative English. Nevertheless, the College is about to make a contract with an institute which will train students in spoken English.
- Result in the General section is not up to the mark since most students are first generation learners and come from a very weak economic background.
- Non-settlement of building grant received under X-th plan for construction of a new Ladies' Hostel.
- There is no full-time Faculty in the General section of the Morning Shift.
- There is no provision for proper chemical waste disposal inside the Campus.
- There is no provision for proper e-waste disposal.

Institutional Challenge

- One of the major challenges is to train the students in communicative English.
- It is a challenge to accommodate the increasing number of students in the present built-up area.
- The College is trying to secure a staff pattern for the non-teaching staff.
- The College has sent a prayer to the State Govt. to create posts for full-time faculties in both the Day and the Morning shifts.
- The College aspires to build a separate building for the Central Library and an auditorium.
- The College has an agreement with State Bank of India to set up an E-Corner inside the campus. It is yet to be set up.
- The Institution aims to set up ICT-enabled classrooms for the students.
- The College proposes to augment the built-up area.
- The College also seeks to create an indoor-games complex.
- Creating awareness, advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land).

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The vision of the College is to spread quality education among students aspiring for a good future. The College also tries to provide education to learners belonging to backward classes and weaker economic sections of the society. The College strives to empower the students beyond the syllabi through various activities of the NSS and NCC.

- The prospectus provides all information that a student needs.
- The College offers Honours in a number of subjects in Arts, Science and Commerce stream. The Honours subjects are teamed up with several General subjects. Apart from these, every learner has to study Compulsory Bengali, Compulsory English and Environmental Science during the 3yr course.
- The College does not enjoy any academic autonomy since it is affiliated to the University of Burdwan.
- The College suffers from a very low teacher-student ratio. However, very recently, after the new Principal joined the College, the 100 Point Roster has been rectified by BCW, Govt. of West Bengal, and the vacant posts are gradually being filled up. Eight new posts have also been created in the B.Ed department.
- Test examination is organised for Part I and Part II students who are going to sit for University examinations. Apart from this, class tests are conducted by the teachers to monitor the progress of the students from time to time.
- All academic activities are monitored by the Principal, IQAC and the Teachers' Council.

Teaching-learning and Evaluation

- Publicity of admission to the College is done through notification on College notice board and official website.
- The College publishes single merit lists for admission of students to the academic sessions for the last eight consecutive years. In the early phases it was offline admission but in 2013-14 B.U. conducted a central online admission process and from 2015-16 the College itself is running an online admission process to ensure utmost transparency.
- The College strictly follows the reservation policy of the Govt. of West Bengal.
- Full or partial free ships are provided to economically backward students who are at the risk of dropout.
- Faculties use lecture method as well as modern methods like PPT for teaching.
- Evaluation of the students is done primarily through class-tests throughout the academic sessions apart from holding annual Test examinations.
- The faculties constantly improve their knowledge and skills by attending seminars, refresher courses, conferences, workshops, Orientation Programs, Faculty Development programs, and also through research activities.
- The College Library provides books and journals to both students and teachers. The College is also a member of N-LIST.
- Teachers try to satisfy the learners both inside and outside the classrooms.

Research, Innovations and Extension

- The College has a research to facilitates research activities.

- The College publishes a double blind peer reviewed international research journal named ‘International Journal of Research on Social and Natural Sciences’ and has a separate web address assigned to it, www.katwacollegejournal.com . The College also publishes a multilingual academic journal named ‘String’.
- Teachers regularly carry on research and publish articles, present papers in seminars conferences etc.
- During the last four years Six (06) Faculties have completed their Ph.D. work.
- A few of the Faculties act as co-guides supervising doctoral work.
- Quite a few of the Faculties hold life memberships of different academic associations/organizations/bodies.
- IQAC has conducted numerous seminars on various subjects. Student seminars are organised too from time to time.
- From time to time they are assigned project works related to their curricula.
- Books from the library are readily available to both students and teachers for carrying out any research.
- Since the College is not a research centre no budgetary allocations can be made for research.
- The College is not involved in any kind of consultancy either.

Infrastructure and Learning Resources

- The College offers a viable infrastructure and learning resources for the learners as well as for the Faculty.
- The College provides class rooms, ICT rooms, library, laboratories, Day and Morning Office (including Principal’s office), IQAC chamber, NSS office, NCC office, Students’ Union office, separate common rooms for boys and girls, multi-gym and playground.
- The office is fully computerized and all works related to students and teachers are done through computers.
- Each department is provided with at least one computer with internet connection.
- The College provides uninterrupted supply of power and safe drinking water.
- The College houses a canteen that caters to the students and the employees.
- The College provides separate hostels for boys and girls.
- The College has separate libraries for the Morning, the Day and the B.Ed. section/s. The Day section Library is under the process of digitization and update of the database. The Library has both lending and reading sections.
- The College has ramps and wheelchairs for physically challenged students.
- The academic campus of the College is constantly kept under CCTV surveillance.
- The College has its own dynamic website under the address: www.katwaCollege.ac.in
- With a goal to make a paperless office, new College Administrative Management Software (CAMS) has been recently introduced.
- The College has taken an initiative for E-tendering system in association with Govt. of West Bengal (e-Mudhra).

Student Support and Progression

- The College website, www.katwacollege.ac.in provides all relevant information to the various stakeholders.
- The College publishes updated prospectus every year for the benefit of the students.
- The students of reserved categories are provided reservation according to the rules of Govt. of West

Bengal.

- The College has a tie-up with Students' Health Home which provides free treatment to the students.
- The College has Internal Complaints Committee, Anti-Ragging Committee, and Grievance Redressal Cell for assistance of the learners.
- The College houses a canteen that caters to the students.
- Election to the Students' Union is conducted on a regular basis.
- Various rural extension activities are carried out through NSS.
- The members of NCC from the College are part of NCC Battalion 1/54.
- The College holds Remedial Coaching for SC/ST, minority and OBC students.
- Students' Counseling programmes are held in collaboration with the District Employment Exchange.
- Students are encouraged by the faculties for appearing in various competitive examinations like JAM.
- The College offers a steady support to its students toward participation in different sports events organised by the University and the other sports bodies.

Governance, Leadership and Management

- The Governing Body is at the apex of College administration and it is primarily a policy-making institution.
- The Principal and IQAC look after day to day work of the College and provide able leadership to the same.
- The Teachers' Council, being the Academic Committee, provides assistance to the Principal and IQAC in maintaining the academic atmosphere of the College.
- The institution works on the participative and democratic principles of Management and frames all its plans in consultation with the Governing Body, I.Q.A.C., Teachers' Council and other committees. Academic issues are addressed through open discussion in the Teachers' Council.
- The College allows full autonomy to the departments in academic matters.
- Expenditure for the College is done in a proper procedure through a Purchase Committee and detailed account is maintained for all expenditures.

Institutional Values and Best Practices

- The Institution strictly preserves the green environment and conducts green audit.
- Regular plantation programs are organised.
- The College adopted online admission process from the session 2015-16.
- The College encourages faculties to take up Research work and MRPs. Minor Research projects.
- Teachers use modern teaching aids such as PPT and Multimedia to make the teaching-learning process more effective.
- The faculties who teach in under-graduate classes grade themselves by being academically engaged in research. Therefore, the College relentlessly encourages its teachers to take up research works in the form of doctoral thesis, Major and Minor Research Projects.
- One of the major objectives of the College is to prepare students as responsible citizens, apart from their academic development. This is performed by the College through one of NSS units' most important work – blood collection twice a year and Blood Donation Motivation Course offered by the University of Burdwan. The NSS has introduced a University level Certificate Course for Blood Donation for NSS volunteers and others.

- The objective to prepare students as responsible citizens apart from their academic development is also achieved through the work done by the NCC unit of the College.

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2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	KATWA COLLEGE
Address	Dukbanglow Road, Katwa, Purba Bardhaman
City	Katwa
State	West Bengal
Pin	713130
Website	www.katwacollege.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Nirmalendu Sarkar	03453-255050	9749110550	03453-258434	katcoll2009@gmail.com
IQAC Coordinator	Kedar Nath Mitra	03453-255049	9434575721	-	kedarmitra99@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular Day Evening

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	16-08-1948

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
West Bengal	University of Burdwan	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	01-03-1959	View Document
12B of UGC	01-03-1966	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Dukbanglow Road, Katwa, Purba Bardhaman	Semi-urban	11.1	2.3

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BEd,B Ed	24	Under Graduate	English,Bengali	50	50
UG	BSc,Chemistry	36	Higher Secondary	English,Bengali	31	31
UG	BA,Bengali	36	Higher Secondary	English,Bengali	100	99
UG	BSc,Botany	36	Higher Secondary	English,Bengali	36	31
UG	BCom,Commerce	36	Higher Secondary	English,Bengali	73	10
UG	BA,Economics	36	Higher Secondary	English,Bengali	31	6
UG	BSc,Electronics	36	Higher Secondary	English,Bengali	16	6
UG	BA,Geography	36	Higher Secondary	English,Bengali	35	29
UG	BA,History	36	Higher Secondary	English,Bengali	90	84
UG	BSc,Mathematics	36	Higher Secondary	English,Bengali	80	80
UG	BA,Philosophy	36	Higher Secondary	English,Bengali	59	40
UG	BSc,Physics	36	Higher Secondary	English,Bengali	36	36

UG	BSc,Physiology	36	Higher Secondary	English,Bengali	36	33
UG	BA,Political Science	36	Higher Secondary	English,Bengali	73	50
UG	BA,Sanskrit	36	Higher Secondary	English,Bengali	80	65
UG	BSc,Zoology	36	Higher Secondary	English,Bengali	40	37
UG	BA,English	36	Higher Secondary	English	90	90

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				1				56			
Recruited	0	0	0	0	1	0	0	1	35	10	0	45
Yet to Recruit	0				0				11			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				48
Recruited	21	1	0	22
Yet to Recruit				26
Sanctioned by the Management/Society or Other Authorized Bodies				19
Recruited	16	3	0	19
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				18
Recruited	7	0	0	7
Yet to Recruit				11
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	12	2	0	7	2	0	23
M.Phil.	0	0	0	2	1	0	3	2	0	8
PG	0	0	0	2	0	0	10	3	0	15

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		16	15	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	2945	0	0	0	2945
	Female	3338	0	0	0	3338
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	485	695	657	677
	Female	564	557	587	531
	Others	0	0	0	0
ST	Male	16	23	15	20
	Female	12	12	10	12
	Others	0	0	0	0
OBC	Male	693	650	539	433
	Female	644	537	402	286
	Others	0	0	0	0
General	Male	1398	1722	1718	1804
	Female	1813	1616	1464	1639
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		5625	5812	5392	5402

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response : 32

Number of self-financed Programs offered by college

Response : 00

Number of new programmes introduced in the college during the last five years

Response : 00

3.2 Students

Number of students year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
5701	5879	5520	5527	6011

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
921	921	527	527	527

Number of outgoing / final year students year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1273	1487	1343	1286	1569

Total number of outgoing / final year students

Response : 6958

3.3 Teachers

Number of teachers year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
85	82	82	74	81

Number of full time teachers year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
53	41	45	44	47

Number of sanctioned posts year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
57	57	57	57	57

Total experience of full-time teachers

Response : 795.75

Number of full time teachers worked in the institution during the last 5 years

Response : 65

3.4 Institution**Total number of classrooms and seminar halls**

Response : 55

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
149.86368	76.83613	65.75294	79.59882	89.23035

Number of computers

Response : 65

Unit cost of education including the salary component(INR in Lakhs)

Response : 0.23339

Unit cost of education excluding the salary component(INR in Lakhs)

Response : 0.03596

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4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The **vision** of the College is to spread quality education among students aspiring for a good future. The College also tries to provide education to learners belonging to backward classes and weaker economic sections of the society. The College strives to make the students beyond the syllabi through various activities of the NSS and NCC.

- The prospectus provides all information that a student needs.
- The College offers Honours in a number of subjects in Arts, Science and Commerce stream. The Honours subjects are teamed up with several General subjects. Apart from these, every learner has to study Compulsory Bengali, Compulsory English and Environmental Science during the 3yr course.
- The College does not enjoy any academic autonomy since it is affiliated to the University of Burdwan.
- The College suffers from a very low teacher-student ratio. However, very recently, after the new Principal joined the College, the 100 Point Roster has been rectified by BCW, Govt. of West Bengal, and the vacant posts are gradually being filled up. Eight new posts have also been created in the B.Ed department.
- Test examination is organised for Part I and Part II students who are going to sit for University examinations. Apart from this, class tests are conducted by the teachers to monitor the progress of the students from time to time.
- All academic activities are monitored by the Principal, IQAC and the Teachers' Council.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 0**1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

File Description**Document**

Details of the certificate/Diploma programs

[View Document](#)**1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years****Response: 8.7****1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
02	00	00	01	01

File Description**Document**

Details of participation of teachers in various bodies

[View Document](#)**1.2 Academic Flexibility****1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years****Response: 0****1.2.1.1 How many new courses are introduced within the last five years**

Response: 00

File Description**Document**

Details of the new courses introduced

[View Document](#)**1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system**

has been implemented

Response: 35.29

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 06

File Description	Document
Name of the programs in which CBCS is implemented	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 1.42

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	196	196	00

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

- The Institution is aware of making the learners conscious of these issues. The issues of Gender and Environment are also incorporated within the syllabi. According to CBCS, all students of both Honours and General courses have to study
- **Environmental Science** in their 1st semester. All students of 1+1+1 system study Environmental Studies in the third year of their course. The College follows the curriculum set up by the affiliating University. The University has modernized its curriculum through Choice Based Credit System and its concern for gender sensitisation is reflected in the syllabi of subjects like English, Philosophy and History. Environment and sustainability is a major concern at present and incorporated in the syllabus which is taught to all students of Honours and General courses.

- **English** – The syllabus deals with gender issues in the 5th semester. Paper CC XI has a topic on Women’s writing which comprises The Confessional Mode in Women's Writing, Sexual Politics, Race, Caste and Gender, Social Reform and Women’s Rights.
- One GE paper in the same semester contains a topic on Contemporary India: **Women and Empowerment**.
- **Philosophy** – The syllabus deals with the same in 3rd semester, Paper CC 6 proposes to introduce Applied Ethics on Gender Equality.
- **History** – Gender issues are dealt with in the Paper II of DSE course 5th semester. The topic is Life & Culture in Bengal – Changes in the 20th Century - Changing Role of Women.
- The alternative to the same paper contains History of USA – Women’s Rights, Afro-American Women.
- Political Science in the old system has a topic on Feminism: Meaning, significance, different schools in Paper VI.
- The College has organised seminar on Gender Sensitization, Human Rights and Arctic Biology in the session 2016-2017.
- The IQAC Co-coordinator has formed a Gender Sensitization Committee with the lady teachers that will work for more awareness on gender issues and provide counseling facilities to the female students.

File Description	Document
Any Additional Information	View Document
Link for Additional Information	View Document

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 0

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 26.7

1.3.3.1 Number of students undertaking field projects or internships

Response: 1522

File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: E. None of the above

1.4.2 Feedback processes of the institution may be classified as follows:

A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: E. Feedback not collected

File Description	Document
Any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

File Description

Document

List of students (other states and countries)

[View Document](#)

Institutional data in prescribed format

[View Document](#)

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 99.94

2.1.2.1 Number of students admitted year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2290	2341	1973	1974	1972

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2292	2342	1974	1974	1974

File Description

Document

Institutional data in prescribed format

[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 97.27

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
921	921	505	527	477

File Description**Document**

Institutional data in prescribed format

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners**Response:**

- There is no formal mechanism at the institutional level to identify advanced learners or slow learners as such. However, class tests and unit tests are organised to gauge the capability of the students. Nevertheless, the classroom environment helps the faculty members to identify such students from their respective responses on topic-wise discussions. In fact these discussions prove to be more helpful in identifying the advanced learners than the established routine methods like class tests, unit tests, or results in University exams etc. Students taking active part in these discussions raise questions and issues, and are always encouraged to think independently and with more coherence.
- Teachers take special care to engage them in further discussions outside the classroom to make them feel confident of their intelligence and capability. The teachers also identify slow learners and take pains to address their issues outside the classroom, as far as possible at personal levels too.
- Remedial coaching is provided to the poor learners.

File Description**Document**

Link for Additional Information

[View Document](#)**2.2.2 Student - Full time teacher ratio****Response:** 107.57**File Description****Document**

Institutional data in prescribed format

[View Document](#)

2.2.3 Percentage of differently abled students (Divyangjan) on rolls**Response:** 0.32**2.2.3.1 Number of differently abled students on rolls****Response:** 18

File Description	Document
Institutional data in prescribed format	View Document

2.3 Teaching- Learning Process**2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences****Response:**

- The College is ever striving to make learning student-centric. The teachers act as facilitators and introduce the topic to the students. Teachers encourage the students to ask questions in order to have better understanding of the subject at hand. Class room debates are also conducted by the teachers to encourage thinking and questioning.
- Classrooms are turned into living laboratories in the truest sense of the word where students are seen as equal participants. The give and take engendered by such an atmosphere helps in developing the critical and creative thinking skills of both the students and the teachers.
- Some departments organize student seminars. The Botany department has participated in the State Science Congress and acquired the first position in Poster Presentation. Political Science department prepares students for participation in Mock Parliament arranged by the administration.
- Quite a few of the alumni from the Science Depts. have succeeded to earn the reputation of prospective scientists.
- In addition to frequent seminars on scientific and other critical topics, study tours are organised by different Science and Humanities departments.
- In the Science departments where regular practical classes are conducted, learners take the lead and teachers act only as guides

File Description	Document
Link for Additional Information	View Document

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.**Response:** 32.08

2.3.2.1 Number of teachers using ICT

Response: 17

File Description	Document
List of teachers (using ICT for teaching)	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 0

2.3.3.1 Number of mentors

File Description	Document
Year wise list of number of students, full time teachers and students to mentor ratio	View Document

2.3.4 Innovation and creativity in teaching-learning

Response:

- Teachers hold regular class tests to gauge the progress of the students and take remedial measures where necessary.
- Tutorial classes are arranged for academically trailing students in some departments
- Students are provided with study materials.
- Students are supplied with a list of books they need to consult for their course.
- Students are encouraged to consult teachers outside class for any clarification of various topics discussed in class. The students often seek teachers' help in personal matters too.
- PPT and Multi-media are used for assisting teaching method in some Departments.
- Teachers enjoy free access to internet; reference books from the Library which helps them in enriching their study materials that are given to the students and in turn ultimately benefits the students.
- Academic counseling is done by teachers with empathy for slow learners to boost them up and to realize the basic problem or root cause of their poor performance.
- Advanced students are encouraged for further development and motivated to read/consult advanced books/references.
- Part-II & Part-III Honours students are encouraged for rendering seminar lectures on specialized

topics in some departments.

- The syllabi are divided into modules for systematic learning within the stipulated period of time in some departments

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 80.7

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 44

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
23	20	19	18	21

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 15.01

File Description	Document
List of Teachers including their PAN, designation,dept and experience details	View Document

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 0

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

File Description**Document**

Institutional data in prescribed format

[View Document](#)

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 0

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

File Description**Document**

List of full time teachers from other state and state from which qualifying degree was obtained

[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

- Class tests and test examinations before the finals are held to gauge the improvement made by the learners in their field of study in the 1+1+1 system.
- The affiliating University has introduced Choice Based Credit System on the basis of semesters from the session 2017-2018 onwards. Internal evaluation of the students in all subjects by the teachers is mandatory under this system since marks obtained in these internal tests are to be added to the marks of University examination held at the end of the semester. The internal evaluation of students can have three forms, viz. class test, seminar presentation or assignment.

- This is the only institution within the sub-division that offers Honours course in six Pure Science and Bio Science subjects. Honours in eight subjects are offered in Humanities along with General course in all of them. A huge number of students are admitted to the general Course. Therefore, continuous internal tests can be held for Honours students only as the teacher-student ratio is not promising at all.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

Internal assessment is an integral part of teaching-learning and evaluation process.

All evaluated answer papers are shown to the students for improvement and transparency. At least two internal tests are held during the semester before the examination is held at the end of the semester apart from class tests organised for continuous improvement.

In case of 1+1+1 system, test examinations are held before the students appear for final examination. Nevertheless sincere students who attend classes regularly sit for class tests held by individual teachers.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

- At College level, the student may bring to notice of the teacher concerned. If the grievance is still not redressed he/she may register a complaint with the Head of the Department. He/she may go to the Principal if the issue remains unaddressed even after that.
- In case of class tests all grievances are mitigated by the respective teacher.
- At University level, the student may go for post result publication scrutiny and review

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

At least two internal tests are held during the semester as introduced under Choice Based Credit System before the final examination is held at the end of the semester. In case of 1+1+1 system, test examinations are held before the students appear for final examination. The College mentions the date of the unit tests

and internal tests in the Academic Calendar of the year. Nevertheless, it is not always possible to strictly adhere to the dates since the College acts as a venue for all university examinations. The dates of the university examination vary each year, therefore the date of the internal tests have to be changed accordingly.

File Description	Document
Any additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

- The course outcomes of some subjects have been uploaded and displayed on the College Website and for other courses are in the process of uploading. At the start of the course, students are made aware of the entire syllabus contents and the reference material apart from basic texts and the progression of career related to the same.
- Special tutorial classes are held on focused sub topics and class tests are regularly taken.
- Accordingly remedial coaching classes are also conducted. Certain areas of the syllabus are dealt with alternative teaching methods like E-practices and research projects or student seminars are overseen after adequate questions or perspectives on each topic are discussed.

File Description	Document
Any additional information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

- After the course contents are communicated to the students through traditional and alternative methods of teaching- learning, internal and final examinations are held that evaluate the level of reception by the learners.
- Further student projects gauge their independent research capabilities and sharpen them too.
- Informal counseling sessions are carried out by the faculty on one to one or sometimes in the class providing awareness on progression of career related to the course pursued. Higher academic opportunities and industrial exposure is given.

File Description	Document
Any additional information	View Document

2.6.3 Average pass percentage of Students

Response: 37.23

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 497

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 1335

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.35

File Description	Document
Database of all currently enrolled students	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 25.83

3.1.1.1 Total Grants for research projects sponsored by the government/non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
7.28500	1.10250	1.547	8.70559	7.19368

File Description	Document
List of project and grant details	View Document

3.1.2 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.25

3.1.2.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 16

File Description	Document
List of research projects and funding details	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

MEDICINAL PLANT GARDEN (CHARAK UDDYAN)

1. Objectives:

- For conserving the valuable medicinal and aromatic plants a garden has been established which will act as a germplasm stock for the local people.
- To make people conscious about the importance of these medicinal and aromatic plants in the context of national as well as global market.

1. Ex-SITU

- A medicinal plant garden (Charak Uddyan) of 60”×30”area has been established by tilling, manuring and through watering.
- Different medicinal and aromatic plants of high value and demand in the present global as well as local market are collected from different sources and planted in the Charak Uddyan.
- Seeds or propagules of selected medicinal and aromatic plants which are being used in different herbal formulation and have a high market value were also collected from different sources.
- Plants were cultivated for their propagation and maintenance.

The plant cultivated in the “Charak Uddyan”are listed overleaf along along with their part used, uses and active principles.

Scientific Name		English name		Parts used	Acti
1. <i>Tylophora indica</i>	•	■	•	•	
1. <i>Gymnema sylvestre</i>	•	Australian cow plant	•	•	Gyn
1. <i>Aloe vera</i>	Ghrita kumari	Indian Aloe	•	•	
1. <i>Santalum album L</i>	■	White sandal wood	•	○	Vol
1. <i>Catharanthus roseus L</i>	■	•	○	Whole plant	
1. <i>Cymbopogon citrates</i>	■	○	○	•	Vol
1. <i>Juniperus communis L</i>	•	Common juniper	•	Fruit	Vol

1. <i>Jatropha curcas L</i>	■	Physic nut	○	●	Oil
1. <i>Cinnamum camphora L</i>	●	Camphore tree	●	Camphore (deposits in the oil cells)	Con oil cam linal & te
1. <i>Zamia angustifolia</i>	●	●	●	●	Lave bilob gink
1. <i>Cycus circinalis</i>	●	Fern palm	●	Exudates of the stem	Gum prod suga
1. ○	■	■	●	●	Leav napt laws cum
1. <i>Elaeocarpus ganitrus</i>	●	Utrasum bed tree	●	●	Paln aloid elaco quer acid. etc.
1. <i>Andrographis paniculata</i>	●	●	■	Whole plant	
1. <i>Rauvolfia serpentina</i>	■	Indian snake wood	○	○	
1. <i>Thuja orientalis L</i>	●	●	●	●	Vola
1. <i>Bacopa monnieri L</i>	●	●	●	Whole plant	Alka Bacc
1. <i>Centella asiatica</i>	■	Asiatic pennywort	●	●	

1. <i>Hemidesmus indicus</i>	•	Indian sarsaparilla	•	◦	
1. <i>Strychnos nux-vomika</i>	•		◦	•	
1. <i>Withania somnifera L</i>	■	Winter cherry	•	◦	
1. <i>Emblica officinalis L</i>	•	Indian gooseberry	◦	•	Vit- Ellag
1. <i>Ocimum tenuiflorum L</i>	Krishna tulsi	Holy basil	•	•	Vola Tann acid
1. <i>Azadirachta indica</i>	•	Margosa tree	•	Leaf, Bark	Nim Azac Trite
1. <i>Mentha spicata</i>	■	Spearmint/ Garden mint	•	Leaf, plant.	WholeEsse Carv limo rosm etc.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 0

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	0	00	00	00

File Description	Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

File Description	Document
List of Awardees and Award details	View Document

3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.51

3.3.3.1 Number of research papers in the Journals notified on UGC website during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
17	26	27	28	16

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 1.09

3.3.4.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
15	12	13	06	04

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

- The College is proud to be a part of National Service Scheme & National Cadet Corps.
- The College has 4 units of NSS & the boys' unit of NCC. Students regularly become members of these organizations.
- NSS conducts various awareness programmes, sensitize students about cleanliness & natural environment. Each unit adopts a village & special camps are held in adopted villages in order to cater to carry out rural extension work. The NSS carries out its activities regularly throughout the year. One important activity of the NSS is to create awareness among students about blood donation, and at least one blood donation camp is organized by the NSS every year.
- A fair number of male students of the College become members of NCC. They go through regular training & conduct parade on special days like Independence Day, Republic Day etc. A strict discipline is maintained among the NCC volunteers.
- The College sees huge gatherings during different occasions like *Nabinbaran* (Freshers' welcome), College Social, *Saraswati Puja*, *Nabi Diwas* etc. These functions are successfully concluded with the active participation of teaching & non-teaching staff & students alike.
- The College holds Annual Sports, Cultural Competition, student-teacher friendly match, science quiz contest etc. with dynamic help of the same. The Students'
- Union works in full cooperation with the College Management in conducting all these events.

File Description	Document
Any additional information	View Document

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 7

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
03	04	00	00	00

File Description	Document
Number of awards for extension activities in last 5 years	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 47

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
19	15	06	01	06

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document
Any additional information	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 0.03

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-

wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
02	02	05	00	00

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 0

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

File Description	Document
Number of Collaborative activities for research, faculty etc.	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 0

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

File Description	Document
Details of functional MoUs with institutions of national, international importance, other universities etc. during the last five years	View Document

NAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

- The College buildings are optimally used to allot classrooms, laboratories, libraries, separate common rooms for boys & girls, Administrative office, NSS Office, NCC Office, gymnasium, store and canteen. The College, in fact suffers from space crunch at the moment.
- The College has separate hostels for boys and girls which cater to the needs of learners coming from far off areas and financially underprivileged sections.
- All of departments in the College have desktops and/or laptops for use of the faculty. The College has numerous printers and four stand alone machines.
- The greenery in the main Campus is preserved with care so that an ecological balance may be maintained in the area. There is one medicinal plant garden and two floral gardens inside the Campus which help the environment as well as serve the students of the Department of Botany.
- The College ensures uninterrupted power supply for the learners through the use of a noiseless generator. The College also provides safe drinking water to the students all through the day.

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga centre etc., and cultural activities

Response:

Sports Activities

- The College has a separate sports ground for Annual Sports. Prize and certificates are presented to all students acquiring the first three positions in each item.
- There is a sports ground adjacent to the Boys' Hostel which serve the boarders of the hostel. Another sports ground inside the quarter campus is used by the dwellers.
- Indoor games are held throughout the year. Competitions for the students are arranged in Carom, Table Tennis and Chess.
- The College has sent a proposal of Rs. 1900000/- Sports dept of WB govt. to build an indoor sports complex.
- A multigym was opened in the session 2016-2017 with the financial help from the Youth Welfare Department of the Government of West Bengal. The multigym was inaugurated by two former national footballers. This gymnasium is patronized by the Government Nominee of the Governing Body of Katwa College and is used by the students and the faculty.
- There is a separate sports and games office cum store room inside the campus. Stock register is regularly maintained by the Sports-in-Charge regarding the various sports equipments.
- Students are provided with sports equipments for regular practice.
- Students are occasionally provided coaching for different games.
- Students participate in Inter-class competition, competition at College level, University level & State level in football, cricket, volleyball, and kabaddi.

- The girls' team became runners up in the Inter-Collegiate Championship in Kabaddi in the session 2015-2016.
- Two female students participated in Yoga competition at state and national level in the session 2015-2016 & 2016-2017.
- Friendly matches are organised between teachers and students in cricket/football every year.

Cultural Activities

- The Institution encourages the learners to participate in cultural activities. Competitions are arranged annually in music, dance, recitation etc.
- The Students' Union organizes Freshers' Welcome, Social and Teachers' Day where the cultural activities of the students are on display.
- The NSS units of the College hold cultural functions in the adopted villages with the volunteers and the community people.

File Description	Document
Link for Additional Information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 12.73

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 7

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 0

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Audited utilization statements	View Document
Any additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

- At the time of first NAAC inspection in 2007, College library had no genuine library software. College library used a tailored software for its operation. A no. of library softwares is now available in the market. Many colleges perform their operations through KOHA, SANJAY, LIBSYS, SOUL softwares. Among these, KOHA is an open source software which can be easily customized & easy to operate.
- For this reason, library committee suggested KOHA software for ILMS. In the month of December, 2016, KOHA software (cloud version) was installed in the central library & this software has been operational from this time.
- In the mean time, B.ED library & Morning library of Katwa college also demand this software for their library purposes.

File Description	Document
Link for Additional Information	View Document

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

- Since its inception on 16th August, 1948, Katwa College has already crossed more than sixty five (65) years. At the same time, college library is increasing day by day just like a growing organism as visualized by S. R. Ranganathan in his 5th law – ‘Library is a growing organism’. Some of the text & reference books purchased during the 1960s & 1970s are now out of print & not available in the market. These are easily earmarked as rare books.
- Prof. Harimohan Mukherjee, ex principal of Katwa College donated some valuable books to the college library. Some books are in rare category. Among rare category section, we can place following books-

1. Only yesterday written by Fredrick Lewis Allen
2. ??? – ??????????

3. University : The calendar 1942, published by Calcutta university
4. The poetical works of George Gordon written by Lord Byron

Above mentioned books & other books which are not easily available in the market enrich our institutional library

File Description	Document
Link for Additional Information	View Document

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: D. Any 1 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc.	View Document
Any additional information	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 1.67

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
3.27519	0.26951	0.65948	0.14593	3.97502

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: No

File Description	Document
Details of remote access to e-resources of the library	View Document

4.2.6 Percentage per day usage of library by teachers and students

Response: 0.47

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 27

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Our college has introduced IT-facilities in different fields including free Wi-Fi facilities. A brief sketch is given below.

1. Administrative Section:–

- College has introduced on-line admission process.
- College has introduced on-line fess submission facilities.

- College has introduced on-line registration facilities for students.
- College has introduced on-line form-fill up for university examinations.
- College has installed e-mudra for online for Tender.
- College has its own website (www.katwacollege.ac.in) for assimilating all information regarding the college.
- Feedback/ Stack Register/ Alumni Register/ Account.

1. Academic Section:–

- Our college has a special e-corner for teachers, where separated computer has been allotted for different departments with internet facilities and a printer.
- All of our science laboratories are equipped with internet enabled desktops and laptops. Which are also used by our students.
- Mathematics department has separate computer laboratory with 8 computers for students.
- Most of the departments of our college make power point presentation as and when required and make arrangement for showing relevant academic you-tube videos.
- Department of English has introduced showing text-related films/plays.
- Physics and Chemistry department encourage students to view and use virtual laboratories.
- Our teachers trying to adopt e-technique of class teaching, besides the traditional methods.
- Department of Physics, Botany and Zoology have smart boards. Teachers any, however, trying their best to use the smart board regularly.
- College has one ICT enabled class room with a shot throw projector suitable for day light condition. The ICT room has been functioning w.e.f. 10/08/17. Seminars/symposia are arranged her.
- Teachers often use social media for various academic purposes.
- College is trying to introduce on-line examination system for few selected papers.

1. Library

- Our college has completely digitized library and the library software KOHA has been installed for

in house use of the library.

- College is the user of NLIST-program.

1. Wi-Fi Facility

- Free Wi-Fi facility is available in selected corners of our college. Attempts are being made to make the facility available from every corner of the college. For this purpose college has made a contract with a leading service provider.

File Description	Document
Any additional information	View Document

4.3.2 Student - Computer ratio

Response: 87.71

File Description	Document
Student - Computer ratio	View Document

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: <5 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	View Document
Any additional information	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 17.72

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
17.54530	15.6466	15.88751	14.73591	12.34757

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

- Specific Committees have been formed for maintaining and utilizing physical academic and support facilities. Requirements for purchase are looked after by the Purchase Committee and then they are finally approved by the Finance Committee.
- The Library Committee, Sports Committee and Building Committee supervise work related to library, sports complex and classrooms. The maintenance of computers is taken care of by the ICT Committee. The laboratory conditions and their upgradation are taken care of by the respective departments they belong to.

File Description	Document
Any additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 45.78

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
3933	3008	3011	1960	1126

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	View Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document
Any additional information	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 4.98

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
256	99	330	305	434

File Description	Document
Number of students benefited by scholarships and freeships besides government schemes in last 5 years	View Document
Any additional information	View Document

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: E. 3 or less of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 1.32

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
227	153	00	00	00

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

File Description	Document
Details of the students benifitted by VET	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 3.56

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
67	44	72	42	15

File Description	Document
Details of student placement during the last five years	View Document
Any additional information	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 0

5.2.2.1 Number of outgoing students progressing to higher education

File Description	Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 11.52

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
14	21	22	24	35

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
126	205	211	220	235

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document
e-copies of award letters and certificates	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

- The students are the most important stakeholders of the Institution and they are represented through a Students' Union elected democratically. The Students' Union plays a very active role in all academic and administrative activities of the College.
- The Students' Union communicate all academic decisions of the Teachers' Council, such as beginning of class at the opening of the session, class routine, dates of internal tests as well as dates of University examinations that are announced by the affiliating University.
- The General Secretary (GS) of the Students' Union is an ex-officio member of the Governing Body and also the IQAC. As member of these bodies the GS expresses the opinions and needs of the students as a whole and his/her ideas are given considerable importance in the meetings of these bodies.
- The Students' Union plays a positive part in celebration of various important days such as the Independence Day, Republic Day, Foundation Day of the College and Teachers' day, Freshers' Welcome, College Social, Annual Sports, Saraswati Puja and Nabi Diwas.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year**Response:** 14

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
14	14	14	14	14

File Description	Document
Number of sports and cultural activities / competitions organised per year	View Document

5.4 Alumni Engagement**5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years****Response:**

- The association registered with the name *Katwa College Alumni Association* (Reg. No. S/2L/No62185 of 2016-17) was formed with effect from 09.12.2016. Being a nascent body, it has only started its work last year.
- With emphasis on Expansion, Equality, Excellence and Employability, the association has so far been able to provide financial help to the meritorious students from economically challenged background.
- The Association proposes to hold talks and seminars in the future.
- The Association, in collaboration with TATA Consultancy Services (through the University of Burdwan), has organised a free coaching and placement programme for outgoing students and alumni of the last three years.
- The Association collects funds from its Alumni for various social work and development of the College.
- It maintains and updates a register of the Alumni.

File Description	Document
Link for Additional Information	View Document

**5.4.2 Alumni contribution during the last five years(INR in Lakhs)
? 5 Lakhs**

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 4

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
04	00	00	00	00

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	View Document
Report of the event	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

- The **Vision** of the College at the outset, a year after India's Independence, was to spread education in a semi-rural *agro-based* area which did not have a single higher educational institution within about 50 kms. Later an exclusive girls' section (Morning section) was opened to bestow education on girls coming from relatively conservative background. The rural extension work of the College is carried out by the student members of National Service Scheme of Katwa College (4 units). Katwa is a small town in Burdwan district of West Bengal, surrounded by an extensive agrarian area. A huge population migrated to Katwa during Partition in 1947, and again in the period – 1969 To 1971. The College, located in the town, situated on the border of four districts, viz. Burdwan, Nadia, Birbhum and Murshidabad, today accommodates thousands of first generation learners from the economically backward section of the rural/ semi-rural population. The only College in the sub-division to offer Honours in Science stream, the College offers Honours course in Arts stream in various subjects as well in Commerce stream. There is a considerable minority population in the districts referred to above. Possible. The College endeavours to inculcate communal harmony among the learners by convening Saraswati puja as well as observing Navi Diwas.
- The **Mission** of the College at the onset was to provide quality education to its students. However due to The affiliation to the University of Burdwan, the College does not have any power to introduce any course or programme without prior approval from the University. So the College has to operate within the curriculum and the examination format set up by the University. There is little scope for hybrid courses like bio-chemistry, industrial management in a semi-rural area like Katwa subdivision. Moreover, the University does not offer any such courses.
- The **Philosophy** of the Institution is to encourage collaborative management among the various stakeholders like students, teaching & non-teaching staff, alumni and guardians of the students. Therefore, representatives from all these sections are incorporated at different levels of management of the College.
- At the apex of management is the Governing Body of which three teaching and two non-teaching staff are members. The Principal is the Secretary of the Governing Body and President of the Teachers' Council (of which all permanent teachers are members) and thus he acts as a liaison between the two bodies. All academic decisions are made by the Teachers' Council as a whole and the IQAC. Permanent faculty, alumni, guardians, General Secretary of the Students' Union, eminent persons of the neighbourhood are members of IQAC which guides the teachers as well as the authority on the academic and other performances of the College.
- Previously, the College did not set up budget for the sessions. However, budgets have been

prepared for the last two sessions for the major expenses all round the year. Expenditure is also made on need basis in case of emergency.

6.1.2 The institution practices decentralization and participative management

Response:

The authority tries to involve the various bodies in pursuing the management of the College. A very successful instance of such participation was the formation of a new routine for the College on the eve of introduction of Choice Based Credit System in the UG Course from the session 2017-2018. It was decided by the Governing Body in its meeting that the Routine Committee along with the IQAC Coordinator should sit together and formulate the routine for Humanities, Science & Commerce stream. The routine was prepared by them and the IQAC Coordinator sent the routine to all Head of Departments via email for their feedback. Then the Principal met all Head of the Departments, Routine Committee and the IQAC Coordinator regarding the new routine. The routine was approved in this meeting and the feedback was sent back to the Governing Body for final ratification.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

- The quality policy of the College is reflected in its vision and mission. The College continuously strives to assure quality in all its activities and encourages girl students through quality education. It offers financial support to students, better infrastructure facilities from time to time and introduces innovative teaching and learning methods. Internal Academic Audit Committee conducts regular audit to determine the standard of academic activities for quality assurance. The Institution regularly revises the academic performances, semester examination result, and percentage of success in examinations. The responsibility of continuous quality development is entrusted with the Internal Quality Assurance Cell (IQAC). Efforts are being continuously initiated to afford and fulfil the need.
- The long term strategic plan adopted by the apex body of the College along with the Building Committee to effectively address the demands and expectations of the different stakeholders of the Institution are as follows:

1. Demolition of old and abandoned buildings after proper inspection and adoption of resolutions to construct new buildings on those sites.
2. Construction of new classrooms, library, new buildings to accommodate increased intake of students
4. Construction of a new cycle stand

5. Repair of the existing boys' and girls' hostels and building of a new girls' hostel.
6. Construction of a mini indoor games complex
7. Beautification of garden and pavement work
8. Repair of staff quarters
9. Building of an annexe to B.Ed Section
10. Completion of the boundary wall of the boys' hostel
11. Construction of new academic complex on the site of the pre-basic building
13. Installation of additional water purifiers.
14. Procurement of additional photocopy machines.
15. Increase of the band width of existing Wi Fi and internet facilities
16. Construction of new laboratories.
17. Purchase of more equipments for laboratories and books for different departments.
18. Construction of a new seminar hall in the second floor of the administrative building
19. Allocation of funds for publication of journals

Ongoing works

1. Construction of a new Canteen
2. Renovation of girls' hostel
3. Construction of Mini Indoor Complex

The college proposes to carry out the construction/renovation/purchase work from the existing college fund. The college will also utilize the financial assistance of the state government for the same and will apply for more funds to complete the projects.

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The College has the following levels of management:

- Governing Body
- IQAC
- Teachers' Council
- Finance Committee
- Hostel Welfare committee and other committees
- Students' Union

Structure - GB

1. President, (SDO/ Ex-Officio)
2. Secretary (Principal/Teacher-in-Charge)
3. Teachers' Representatives (Elected:03)
4. Non-Teaching Staff' Representatives (Elected:02)
5. Students' Representative (GS of S.U.)
6. Govt. Nominee (01)
7. University Nominee (03)
8. Donor Member (01)

Structure - IQAC

1. Teachers - 8
2. Administrative/Technical staff – 1
3. Students – 1
4. Alumni - 2
5. Other stakeholder and community representatives – 4

Structure - TC

1. President (Principal/Teacher-in-Charge)
2. Secretary, Teachers' Council (elected from among the members of the TC)
3. Assistant Secretary, Teachers' Council (elected from among the Members of the TC)
4. All full time teachers and librarians

The involvement of the leadership in ensuring the policy statement and action plans are as follows:

- The Principal seeks and accepts advice from IQAC. In IQAC and Teachers' Council meetings the issues are discussed openly and decisions are taken democratically. All policy- decisions taken are ratified in GB meetings.
- Healthy, transparent and cordial atmosphere within the college is the

prime objective of the leadership.

- Governing Body and the Principal, Secretary/ GB play the leading role in ensuring the policy statements and action plans for the smooth functioning.
- The Head of the Departments and the Principal are empowered to take decision regarding academic calendar and other academic progressive work.
- The Principal and the finance sub-committee allocate the funds received

from the Government and the UGC.

- The Non-teaching staff the Principal act together to plan and implement matters relating to accounts, examinations and documentations.

Interaction with stakeholders is ensured through meetings of:

- The Governing Body
- the academic council

- The Teacher's Council
- The IQAC
- The finance committee
- The Departmental Committees for allotment of topics of the syllabus to the teachers and other necessary discussions.

- Non-teaching staff
- Different sub-committees of the Teachers' Council which look after different problems .

The recruitment of permanent teaching faculty is made on the basis of recommendation of West Bengal College Service Commission. The guest faculties are recruited by the College through a panel consisting of an external expert, Principal's nominee and the respective Head of Department.

The recruitment of the permanent non-teaching staff is made as per the service rules of the West Bengal Government.

The promotion of the teaching staff is done by the Director of Instruction, West Bengal Government, under CAS as per UGC guidelines.

The promotion of the permanent non-teaching staff is done according to the service rules of West Bengal Government.

The College has set up Anti-Ragging Cell, Grievance Redressal Cell, Internal Complaints Committee , RTI Cell, and sensitizes students about them for meeting the demands of the time.

File Description	Document
Any additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

- A. All 5 of the above
- B. Any 4 of the above
- C. Any 3 of the above
- D. Any 2 of the above

Response: B. Any 4 of the above

File Description	Document
ERP Document	View Document
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

All the committees formed in the College actively participate in the development of teaching-learning and other facilities.

- The Library Committee has been proactive in introducing two initiatives that are going to help the students and teachers alike. They are – (i) Setting up the KOHA software for the day library, (ii) Subscribing INFLIBNET under the N-List Programme.
- The decision to Subscribe INFLIBNET was resolved in the Teachers' Council and the Day Librarian and Dr. Sutanu Kumar Chandra were entrusted with the work. The resolution to install KOHA software was taken in the Library Committee meeting. The two issues were raised by the Library Committee convenor in the IQAC meeting. After that the proposals were sent to the Governing Body for its approval. Once the approval was received and grant of expenditure was made the Library Committee took initiatives to install KOHA and link up the College with INFLIBNET. Proper measures were taken, viz. quotations were invited on the basis of tender and the task of installing KOHA was rendered to the lowest bidder.

File Description	Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

- College provides all possible supports to its teaching and non-teaching staff in their hours of need.
- The College releases the salary for its employees on the 1st of every month. The College pays the salary from the College Fund in case the grant from the State Government is delayed and the money is later reimbursed.
- The College employees established a credit cooperative in February 1989 called Katwa College Employees' Credit Cooperative Society. The Society offers Short Term, Middle Term, medical, house-building and Personal loan on first-come-first serve basis as well as need basis.
- The staff of the College is covered under Group Insurance Scheme. A festival advance is bestowed upon all the employees, both permanent and casual, before Puja vacation which is recovered later on from the salary without any interest.
- The College organizes Provident Fund loan for its employees as early as possible on need basis.
- The College provides quarters for its permanent teaching staff and librarians. However, all of them cannot be accommodated in the quarters as the number of quarters is only 26.
- College provides free Wi Fi and Internet facilities to teachers, non-teaching staff and students.
- The College authority has initiated a practice of felicitating the retired staff.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 2.2

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	04	00	01

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 4.43

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	03	04	03

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

- Self-appraisal forms are filled in regularly by the Faculty members which include their attendance, hours of work, number of classes taken and multiple activities performed. These appraisal forms are periodically reviewed by the Principal.
- Departmental level meetings and department wise meetings with the Principal are held whenever required to regulate discharge of allocated duties and responsibilities of Faculty.

- Non-teaching staff members are time to time called under the aegis of the Head clerk in the presence of the Principal to ensure streamlining of operations.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

- Internal Audit of the College is conducted every year by a firm chosen by the Directorate of Public Instruction, Government of West Bengal. The audit as well as the report is placed in the Governing Body for deliberation. The body advises the principal to take measures on various comments of the Audit Firm.
- External Audit is conducted either by the Higher Education Department or the Affiliating University as and when required. The initiation of this is not within the purview of the Institution. The college faced the last external audit in the session 2013-14.

File Description	Document
Any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

- The College does not have a planned strategy for mobilization of funds and utilization of resources and resource is used on need basis since no budgets have been prepared. The College is now trying to gear up to spending on the basis of the budget. At times the expenditure is also made on emergency.
- Below is given a chart of strategies taken up by the Institution for all round development of the College

Proposed projects	Ongoing projects	Implemented projects
Proposal has been sent for Indoor Sports Complex to the Sports & Youth Welfare Department of the Government of West Bengal	Construction of Municipal Road through the College premises	Setting up of one Smart Class room(s) has been completed
The Governing Body has taken up a resolution for extension of the B.Ed. building	Setting up of more Smart Class room(s)	A multi-gym has been completed with financial assistance from the Government Department, Government of West Bengal and with special initiative of the Government Nominated Body
Proposal has been taken for erecting a separate Library building and a new cycle stand	Auditorium	
Proposal has been taken up for extension of the administrative building and the canteen		
Computer laboratories are to be set up to fulfill the need of the Departments		

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

- The IQAC was established in the Institution in 2008. However, the actual work of IQAC was started when it was reformed in October 2014.
- The IQAC decided in its meeting that seminars are needed to be organised in as many subjects as possible. The main targets of these seminars were the learners. Nevertheless, almost all the teachers of the College as well as students and teachers from neighbouring academic institutions also actively participated in the seminars.
- As many as seven seminars were held by the IQAC in the session 2015-2016.

- The IQAC proposed in its meeting that a research journal should be published by the College and a **Research & Journal Committee** was thus formed for the purpose. As a result the College published an international peer reviewed double blind online and print journal in late 2015 called *International Journal Of Research on Social & Natural Sciences*.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

- The IQAC of the College is ever watchful of the various needs regarding the teaching learning process. It therefore, strives to bring reforms that would benefit the learners.
- It was with this view in mind that the IQAC facilitated the building of a smart class room for day to day classes as well as to hold seminars. The College already had projectors, laptops and screens for initiating ICT induced learning. However, the IQAC felt that it was very important to dedicate a separate room for the purpose. The College intends to build more ICT rooms in the future for use of the students.
- The number of permanent teaching faculty and non-teaching staff steadily decreased with the retirement of many of them and this made the smooth running of the College difficult. The IQAC took serious interest in this issue and requested the authority of the Institution to take some immediate measures in the matter. The Principal took two steps to manage the problem of declining teacher-student ratio. He appointed guest lecturers to tide over the situation immediately and also took great initiatives to solve the problems of the Hundred Point Roster and sent requisition for 26 teaching staff for day section, 7 teaching staff for B.Ed section and 1 librarian for morning library to the West Bengal College service Commission. The College has already received 16 full time staff and 1 librarian during the session 2016-2017. The problem of scarcity of non-teaching staff has been met by appointing Group C and Group D staff on ad-hoc basis.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 1.6

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
06	02	00	00	00

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
IQAC link	View Document

6.5.4 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
- 2.Academic Administrative Audit (AAA) and initiation of follow up action**
- 3.Participation in NIRF**
- 4.ISO Certification**
- 5.NBA or any other quality audit**

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document

6.5.5 Incremental improvements made during the preceding five years (in case of first cycle) Post accreditation quality initiatives (second and subsequent cycles)**Response:**

The College has faced NAAC visit in 2007 and the College has come a long way after that. The College has pondered on various observation made by the Peer Team and concern expressed by them on certain areas, and has taken steps regarding them. The following are the measures that have been initiated by the College –

- The administrative office has been fully computerized with printing and photocopying facilities.
- A separate computer room with Internet and printing facilities has been set up for the exclusive use of the faculty.
- A computer has been installed in the Students' Union Room for use of the students.
- Wi-fi has been set up in the Administrative Office and Staff Room. Internet facility has been added to all computers/laptops available in the College.
- At present the College has set up one ICT Room for lectures and seminars.
- Computer laboratory has been set up for Mathematics and Commerce departments.
- Self-financing has been withdrawn from the two courses Geography and Sanskrit from 2010-2011 session. Since then these subjects have become part of the regular course.
- Remedial Coaching has been conducted for slow learners.
- The College Library has become a member of the N-List programme and has access to INFLIBNET.
- KOHA software has been installed for modernization of the Library.
- A noise-free generator of 65 KVA has been installed for uninterrupted power supply throughout the day.
- Purifier-cum-chillers have been provided in various areas of the College for providing safe drinking water to the students and the staff.
- The old multi-gymnasium has been replaced by a new one very recently.
- CCTV cameras have been installed in the College for better surveillance and security.
- Renovations have been made in laboratories of different departments and the Students' Union Room.
- Electrical wiring of the Chemistry department has been changed for safety reasons and exhaust fans have been installed in the laboratory.
- Boundary walls have been constructed around the Boys' Hostel and the Sports ground.
- The College tried earnestly to introduce a course on Communicative English for the learners and the Principal contacted an organization called Cambridge School of Spoken English, Durgapur. However, the Governing Body discarded their proposal since it was found to be too expensive for the students of this College. Then the GB decided to appoint a competent guest teacher for the purpose and it was advertised for twice. No applicants were found in response to either of the advertisements. The Principal contacted DESIG International for a demonstration in the College and decided to enter into a legal agreement with the organization. Later on, the organization was not interested any more in opening Communicative English course in Katwa College. Thus, the College has not been able to start the course in spite of best efforts.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 5

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
01	01	02	00	01

File Description	Document
Report of the event	View Document
List of gender equity promotion programs organized by the institution	View Document

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

- 1. Safety and Security**
- 2. Counselling**
- 3. Common Room**

Response:

- The College has an Internal Complaints Committee headed by a lady teacher and a Grievance Redressal Cell which may be used by the girl students when required.
- The Institution has security personnels watching over the campus round the clock. There are CCTV cameras as well to keep a vigil on the campus.
- The authority of the College and all staff both teaching and non-teaching are extremely sensitive towards the needs of the girl students.
- The College also has a separate hostel for girl students with a night security personnel.
- The College does not have a counseling cell for the girl students at the moment. However, the girl students informally approach the lady teachers with problems and the latter try to help the students in whatever way possible.
- The Institution has a separate common room for girls with a lady attendant.
- The female staff is represented in various committees serving the College.
- Representation of girls in the Students' Union is 31%.
- The College provides all possible help to the girl students who receive *Kanyashree* scholarship. Under the initiative of the principal a Kanyashree Club, headed by a teaching staff, has been formed

for conducting cultural activities with the receivers of the scholarship.

- A Gender Sensitization cell has been recently set up, headed by female faculties, for students, under the aegis of the IQAC Coordinator.

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 59112

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 14.21

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 8400

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 59112

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

Response:

- The College is very conscious about proper disposal of all kinds of wastes. The College has a vat

inside the campus where the solid waste generated is deposited and it is periodically collected by Katwa Municipality. The liquid waste primarily from the Department of Chemistry goes to a soak pit set up inside the campus which is connected to the Municipality sewerage system. The College is trying to be plastic-free and a resolution with regard to this was taken up in the Teachers' Council.

- All UPS are recycled for re-use. E-wastes are gathered in a store room and sold as scrap later.

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

- Most of the buildings of the Institution were built long ago and therefore there is no provision for rain water harvesting at the moment. Moreover, the College is situated between two rivers one of which is perennial. Hence the College does not suffer from any water shortage. Nevertheless, the College is conscious about the misuse of underground water. The Governing Body proposes to build new buildings to mitigate the space crunch. The terrace of these buildings will be utilized for rain water harvesting in the future.

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

- A huge number of students, both male and female, as well as quite a few staff use bicycles for attending the college.
- Students and most staff coming from outside the town use public transport for attending the College.
- The College had donated a piece of land in between the main campus and the quarter campus for building a municipal road. The local Municipality has set up a concrete road with humps on a request from the Principal of the College. This road is pedestrian friendly and also helps the community for an easy movement in the area.
- The Institution is striving to become plastic-free and has succeeded in doing so to a large extent.
- Almost all the work of the college like Admission, Registration and the like is done through the use of Computers. Complete paperless office is not feasible at present since the Higher Education Department and the Affiliating University require hard copies of documents.
- The greenery in the main Campus is preserved with care so that an ecological balance may be maintained in the area. There is one medicinal plant garden and two floral gardens inside the Campus which help the environment as well as serve the students of the Department of Botany.

File Description	Document
Any additional information	View Document

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: E. None of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 24

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
7	7	4	4	2

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document
Any additional information	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 4

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
01	01	01	00	01

File Description	Document
Details of initiatives taken to engage with local community during the last five years	View Document
Any additional information	View Document

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
Any additional information	View Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: No

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 60

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian

personalities**Response:**

- The Institution organizes National Festivals and birth/death anniversaries of the great Indian personalities.
- The Institution observes Independence Day, Republic Day, Netaji's birthday and Teachers' day every year. In 2016 a Seminar and Motivation Programme was held to observe 'National Youth Day', Birth centenary of Swami Vivekananda and later in the year the college participated in a programme organized by Gushkara College to mark 75 years of Netaji's Great Escape.
- In January 2017, A Seminar and Motivation Programme was held to mark Netaji's Birthday.
- Apart from the College Republic Day celebration, the Institution also extends participation in the parade programme arranged by the S.D.O Katwa, Government of West Bengal.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions**Response:**

Yes.

- There is a finance committee in the college which is approved by the Governing Body of the college to verify all the matters relating to income and expenditure of the college. It comprises six members and is headed by the convener who is also the Bursar of the college. In addition there are purchase committee and building committee which also maintain strict vigil over the expenditure against purchase and procurement of materials needed for different infrastructural developments of the college.
- The college has a democratically formed Teachers' Council which deliberates over the academic issues and gives suggestions for implementations of their respective recommendations to the Academic Committee which again sort lists the priority areas and in turn sends them to the apex body through the Principal of the college. Further regular meetings between the Principal and the departmental committees strengthen the entire process and whenever required, departments hold meetings with parents. Internal assessments and class tests are regularly held and the students' progression in their academic pursuit are intensely monitored. The college has Grievance Redressal Cell and also an Anti-Ragging cell along with an Internal Complaints Committee (against sexual harassment of women in workplace which keep strict vigil over the various functions in the college and adopts an intolerant approach towards any such delinquency).
- The administration of the college is headed by the G.B. which is constituted as per statutes laid by the University of Burdwan and also the Higher Education Department of the Govt. of West Bengal. The Principal is the chief administrator of the college and secretary of the G.B. The internal administration is headed by the Principal who is regularly assisted by the different sub-committees formed under the aegis of the Principal Administrative body i.e. the G.B. The Students' Union works fully in unison with the Principal and the internal Committees.
- Along with imparting curricular education the college takes pains to inject enthusiasm among the students to participate in different co-curricular and extra curricular activities.
- The Students are encouraged on regular basis to participate in programmes both inside and outside

the college like Youth Parliament, Mock Parliament, Photography Exhibitions, Quiz Competitions, Poster Competitions, NSS activities, NCC camps, both annual and special. Student teams are patronised and sponsored on regular basis to participate in all the sports competitions both indoor and outdoor and also in athletic meets organised by the University and the State Govt. as well. The College cricket team regularly participates in the sub-divisional cricket tournament alongside with the University tournament and the Football, Kabadi (both Boys and Girls) and Athletic team (both Boys and Girls) participate regularly in the annual athletic and football tournament organised by the D.P.I. West Bengal.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

1. Title of the Practice

(i) Publication of Online and Print Research Journal

(ii) Blood Donation Motivation

2. Objectives of the Practice

(i) The prime object of publishing the journal was to encourage the faculties, become keener towards research and to set up a relationship with scholars outside the College.

(ii) A major objective is to prepare students as responsible citizens along with academic development.

3. The Context

(i) In a meeting of IQAC held on 18.08.2015, the Principal proposed publication of online research journal from the College. A Research and Journal Sub-Committee was formed in the Teachers' Council for the same. The IQAC Coordinator met the joint editors of the journal, and the resolution of publishing a Biannual Double Blind Peer-Reviewed Online and print Journal was taken with the name *International Journal of Research On Social and Natural Sciences* (IJRSNS). It was also decided that the College would apply for ISSN after two issues. The proposal was sent to the Governing Body for ratification which was granted and the first issue was released in December 2015. After one issue, the college appealed for ISSN which it received in 2016. At present, the journal is on its way to the sixth release with ISSN **2455-5916 (Online)**.

(ii) NSS units of the College initially organized one blood donation camp every year. The College started Blood Donation Motivation Course for its NSS volunteers. This course helped students to understand the importance of blood donation and the donation per unit has been increasing in the College thereafter.

4. The Practice

(i) **IJRSNS** is a double blind peer reviewed journal published biannually by Katwa College, WB, India in June and December every year. It is an open access online journal with no submission as well as publication fees and UGC approved.

(ii) The Blood Donation Course involves 16 classes by resource persons from West Bengal Voluntary Blood Donors' Association, blood donation

by volunteers organised by the College and a one day examination. The volunteers receive a certificate after completing the Course.

5. Evidence of Success

(i) Starting from its venture in December, 2015, the College did not face any problem in getting articles on different disciplines for possible publication. The strong editorial advisory board always cooperates with the joint editors while reviewing the manuscripts. Most of the articles come from researchers outside the Institution publishing the journal.

(ii) Blood Donation Motivation Course has motivated numerous students to participate in blood donation and there has been a steady increase in

their numbers over the years. All blood units are collected by Hemraj Blood Bank of Katwa Sub-divisional Hospital.

6. Problems Encountered and Resources Required

(i) Usually no problems are faced in carrying out the academic programme since the College authority extends all possible help for publication.

(ii) The College suffers from shortage of space. Therefore, the reading room of the Central Library is usually procured for holding blood

donation camps.

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

- Empowerment of women is the need of the day and the College has a vision to accomplish this by spreading education among the girls. The College has a separate section, i.e. the Morning Section, dedicated specially for female learners. Female students who want to pursue General Course in Humanities are catered to in this section. Female learners aspiring to pursue Honours Course in Humanities, Science and Commerce are admitted to the Day section of the Institution. There is a considerable minority population in the neighbouring districts of Burdwan, Birbhoom, Nadia and

Murshidabad. The College tries to attract students from the minority community as far as possible. This is more important in the case of girls from the minority coming from comparatively conservative background, who are admitted to the Morning section of the College.

- Special care is taken so that *Kanyashree*, a special governmental scholarship for girl students of the state of West Bengal is applied for and reaches the female students of the College in time.
- The College has a separate common room with a lady attendant exclusively for the girl students. The Institution also has a separate hostel for girls where female students coming from distant places can be accommodated at a cheap cost. The hostel has a male security for night time watch.
- The Institution has an Internal Complaints Committee which may be taken advantage of by the girl students in case of gender discrepancy. Fortunately no such case has been reported yet among female learners.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

5. CONCLUSION

Additional Information :

- The data provided for the following Metric No/s do not explain the entire state of affairs due to certain limitations that are often beyond the purview of the College Administration.

1. 2.6.3 (Average Pass Percentage)

- The students come to the College from distinctly backward (financial, cultural, social) quarters of the rural hinterlands surrounding Katwa town with their priority being to grab any opportunity to earn something for financial sustenance. Therefore, a large number of male students leave the College very early to join the Army or to work as assisting hands for agricultural works.

1. 5.2.1 (Placement of Outgoing Students)

2. 5.2.2 (Students' Progression)

3. 5.2.3 (NET/SET)

- In case of all these three, it must be kept in mind that the College, being situated in a predominantly rural environment, faces a barrage of obstacles in different forms. Had it been placed in a better or more urban setting the inputs against the Metric No/s could well have been more positive and different.

Concluding Remarks :

- The College, since its inception, has been striving for advancement of learning. The Institution has tried to accommodate first generation learners, students from low economic background, girl students from conservative families, diverse communities for empowerment through education, values and culture.
- The College has ventured to serve the society through its extension activities like adoption of villages, organisation of blood donation camps, rallies for socio-cultural awareness and other eco-friendly measures.
- The College caters to a conspicuous mass of learners. It is the only College in the sub-division which offers as many as six Science subjects. It also successfully runs a B.Ed. section and is a study centre to two distance education programmes.
- The College serves students from remote areas by providing hostel facilities for both boys and girls. The College has a spacious campus and own sports ground which serves the Institution and the community alike.
- The present challenge for the College is starting a course in Communicative English and the authority will focus on rectifying it.
- Improvement is a continuous process and the College will ever strive for higher excellence in academic, administrative and auxiliary functions.